"There is no such thing as a self-made man. You will reach your goals only with the help of others."
- George Shinn, owner of the New Orleans Hornets basketball team

Professional Awards

Contracts & Procurement: 2010 Achievement of Excellence in Procurement Award

Contracts & Procurement has been awarded the 2010 Achievement of Excellence in Procurement Award from the National Procurement Institute (NPI). This is the second consecutive year CSUF Contracts & Procurement has received this prestigious national award. The award is designed to recognize organizational excellence in public procurement operations, based upon a scoring earned on standardized criteria measuring innovation, professionalism, e-procurement, productivity, and leadership attributes of the function.

In 2010, 153 organizations received an NPI award, with only 15 of these awarded to colleges and universities. CSUF is one of four CSUs to receive this prestigious award.

Titan Excellence Award

The Titan Excellence Award recognizes staff members who have demonstrated overall excellence by providing outstanding service to the university. The award committee bases its decisions on the recipients’ creativity, initiative, leadership and/or teamwork, promotion of the University’s image in the community and special contributions to their work area. Please join us in congratulating the awardees on their achievement.

The descriptions of contributions by Titan Excellence Award recipients were derived from their award nominations.

Mary Ellen Castillo

Accounts Payable Analyst

Accounts Payable
Mary Ellen (Mel) Castillo, Accounts Payable Analyst, is a recipient of the Titan Excellence Award. Mel, who reports to Steven Yim, University Controller, was nominated for consistently identifying and resolving invoice processing and payment issues by thoroughly researching each problem proactively and independently. Mel effectively performs all of her daily tasks and provides support in all areas of Accounts Payable. She works well with her coworkers and continues to develop her technical skills. Mel also excels in training and motivating new employees and her peers and is a strong team player that continuously takes the lead on various tasks. Mel’s dedication, leadership skills, accomplishments and consideration contribute to the success of the Accounts Payable department and the University.

Lynn Cayas, Senior Accounting Officer/Finance Systems Expert, is recognized as a Titan Excellence Awardee for consistently demonstrating creativity and proactively identifying, researching and resolving project issues. Lynn, who reports to Steven Yim, University Controller, has played a crucial role in implementing various systems on campus, including the CMS Finance System upgrade to CFS. She also effectively streamlined departmental procedures, enhanced end-user forms, and updated the departmental website. She performs all of her tasks diligently, and she works closely with others to ensure accurate and quality work. Lynn’s initiative, positive attitude, strong work ethic and commitment to success make her a valuable asset to her department and to the campus community.
Yick Chan, Custodial Lead, is a recipient of the Titan Excellence Award for providing the University with quality service and for his dedication to motivating and leading his staff. Yick, who reports to Terri Thompson, Custodial Services Manager, has strong communication and organizational skills, and he is extremely committed to his job; he was recently recognized for maintaining perfect attendance for over 5 years. This past year, Yick was instrumental in preparing for and handling flooding in the Performing Arts building, and he approaches each task with the same level of preparedness and always with a positive attitude. Yick leads by example, and his attention to detail, creative problem solving skills, and consideration for others make him a true role model to Physical Plant and the rest of campus.

Laura Hultman
Senior Financial Reporting Specialist
Accounting Services & Financial Reporting

Laura Hultman, Senior Financial Reporting Specialist, is recognized as a Titan Excellence Awardee for consistently identifying, researching, and resolving accounting issues regarding financial aid programs and accounts. Laura, who reports to Steven Yim, University Controller, was instrumental to the submission of the GAAP annual financial statements, participated on a number of highly visible projects such as the conversion from CMS to CFS Financial Systems, and took the initiative to establish efficient accounting and financial reporting processes for departments and the campus as a whole. Laura's proactive work ethic, expertise, positive attitude, professionalism, and excellent communication skills contribute to the success of the Accounting Services & Financial Reporting department and the University.

Michael Pruitt
Procurement Card Specialist
Contracts & Procurement

Michael Pruitt, Procurement Card Specialist, is recognized as a Titan Excellence Awardee for his hard work and numerous contributions to his department. This past year, Michael, who reports to Don Green, Director of Contracts and Procurement, negotiated the replacement of the American Express Pcard, used systemwide, with a more efficient card, and he has been instrumental in implementing the new CFS program on campus. Michael was also recently awarded the professional designation of Certified Purchasing Card Professional (CPCP) from the National Association of Purchasing Card Professionals (NAPCP) and was influential in helping Contracts & Procurement win the NPI Achievement of Excellence in Procurement award two years in a row. Michael's expertise, patience, strong work ethic, and communication skills make him an invaluable member of Contracts & Procurement and the University.

Welcome New Division Staff!
Renee Botello joined Payroll Services as a Payroll Technician Trainee, reporting to Denise Johnson, Director of HR Operations, on August 31, 2010. Renee worked as a student assistant for the Payroll department for the last three years while she earned her Bachelor of Arts degree in Business Management from Cal State Fullerton.

Autumn Hollyfield joined University Police as a Police Officer, reporting to Lieutenant Don Landers, on June 28, 2010. Autumn worked as a police officer for the Santa Ana Police Department for six months before coming to Cal State Fullerton. Before her career in law enforcement, Autumn spent eight years at the Regional Center of Orange County working with autistic children and adults and with abused children; her job positions there included Behavioral Services Resource Group Coordinator and Direct Supervisor. In 1993, Autumn received a full basketball scholarship to Cal State Fullerton, where she led the nation in 3-point shooting and helped set several team scoring records before graduating in 1997. She enjoys playing basketball in her spare time. Born in Fairfield, California, Autumn lives in Chino Hills with her wife Junelle and their children Brittany and Demitri, and she loves spending time with her family.
Meg Keehan joined Auxiliary Services as the Director of Human Resources, reporting to Frank Mumford, ASC Associate Executive Director, on July 1, 2010. Meg earned her M.B.A. from the University of Redlands and has worked the last ten years as the Human Resources Director for the Tyrel Company in Farmingdale, New York. Born in Manila, Philippines, Meg lives in Mission Viejo with her husband Gerry and enjoys reading and swimming. She is also an active member of the American Society for the Prevention of Cruelty to Animals (ASPCA).

Best Wishes Retirees!

**Mai Pham**  
Accountant  
Financial Services

**Verna Raun**  
Assistant to the Chief  
University Police

**Announcements**

United States Marine Corps, Lance Corporal, George Plimpton deployed on July 14, 2010 with the 31st Marine Expeditionary Unit (MEU) Pacific Fleet, serving as an Infantry Marine on a ship in Pacific Asia.

George is the son of MariaLucia Gonzalez, Compensation and Classification Manager in Human Resource Services.
Celebrations!

**It's a boy!**

Kingston Bryant

Born: July 10, 2010

Weight: 8 lbs. 14 oz.
Length: 21 Inches

Parents: Melvin Alegado (Human Resource Services) and his wife Kim

**It's a girl!**

Alyssa Lauren

Born: July 30, 2010

Weight: 7 lbs. 9 oz.
Length: 21 Inches

Parents: Hector Muniz (Contracts and Procurement) and his wife Esther

**It's a boy!**

Brandon Gregory
Born: July 22, 2010
Weight: 7 lbs. 8 oz.
Length: 19 Inches
Parents: Greg Sweet (Controller's Office) and his wife Melissa

Parking & Transportation now offers “Park and Pay” parking on campus!

“Park and Pay” is designated for convenient short term parking. Campus visitors may park in a designated “Park and Pay” spot in the new Eastside Parking Structure on the ground level for a maximum of 2 hours at a cost of $2 per hour. “Park and Pay” machines accept $1 and $5 bills only and do not give change; refund vouchers can be redeemed at the Parking & Transportation Office or Visitor Information Center. “Park and Pay” is also available in the State College Structure and will soon be available in the Nutwood Structure.

Visit the Parking & Transportation website for more information: http://parking.fullerton.edu/Parking/ParkAndPay.aspx

Please contact Maureen Fox (email: zz-mfox@exchange.fullerton.edu or x5629) if you know of additional staff who joined the Division during this timeframe who are not introduced here or who received an award and were not recognized.

The Division of Administration and Finance Communication Editorial Board looks forward to improving communication within and from the Division and welcomes your suggestions and feedback. Please contact any of the following board members with your thoughts and ideas.

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