Alisha Brown (Risk Management) and Co Wilkins (EH&IS) are now Certified Office Ergonomics Evaluators, enabling them to better serve the campus’ ergonomic evaluation needs.

During an ergonomic evaluation, the type of work performed and tools utilized are examined to determine how best to prevent, reduce and/or alleviate risks associated with musculoskeletal disorders. The objective is to find the best fit based on each individual and their particular work environment.

If you are interested in scheduling an office ergonomic evaluation, please contact Co Wilkins in EHIS via email at cwilkins@fullerton.edu or by calling extension 4347.

**Certified Office Ergonomics Evaluators:**

Alisha Brown and Co Wilkins

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**Professional Recognition**

**Certified Office Ergonomics Evaluators:**

Alisha Brown and Co Wilkins

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**Certified Office Ergonomics Evaluators:**

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**Focus on Division Values: Collaboration**

The Division of Administration and Finance contributes to the University mission by managing resources and creating a culture that facilitates and promotes teaching, learning and research. The values of our Division provide a foundation for all of our professional interactions, division goals and campus initiatives. Collaboration is one of four core values of our Division.

Collaboration is defined as the act of working with others; of sharing information with one another to achieve a common goal. Collaborating with others is an essential component of team work and communication and facilitates productivity. The Division recognizes collaboration as an essential component in developing and sustaining strong relationships with students, campus partners and colleagues. Together, collaboration enables the university and the Division to seek creative approaches to complex issues and to achieve
Welcome New Division Staff!

Denise Bell
Administrator,
Sponsored Programs
Auxiliary Services Corporation (ASC)
Office Location: CP-275

Denise Bell joined Auxiliary Services Corporation as an Administrator of Sponsored Programs, reporting to Pearl Cheng, Director of Sponsored Programs, on February 10, 2011. Denise has worked in Sponsored Program administration in the CSU system for 25 years, most recently at CSU Long Beach. She has been a member of the CSU Research Administration Committee for Auxiliary Organizations Association (AOA) for 15 years and of the National Council of University Research Administrators (NCURA) for five years. Denise lives in Long Beach with her husband, John, and their two children, Dillon, 24, and Lauren, 21.

Nathan Cho
Operating Systems Analyst
Information Technology
Office Location: CP-347

Nathan (Nate) Cho joined Administration & Finance Information Technology (AFIT) as an Operating Systems Analyst, reporting to Welson Badal, Director of Administration & Finance IT, on March 16, 2011. Nathan worked previously as a Support Engineer for Biometrics4ALL in Tustin for two years and earned his Bachelor of Science degree in Information Systems & Decision Sciences at CSUF. Born in Fullerton, Nathan lives in Buena Park and enjoys spending time with family and friends and playing golf and basketball.

Armando Gonzalez
Accounting Technician I

Did You Know?

Absence Management

The campus is currently implementing a new leave accounting module called Absence Management. The Absence Management module replaces the current time and attendance reporting, enabling staff and faculty to enter usage of leave credit directly into the system, and providing enhanced reports for timekeepers and managers while significantly reducing paper and printing costs. Additionally, in conjunction with Absence Management implementation, social security numbers will no longer be required on leave accounting reporting documents.

Initial campus pilot departments started using the new Absence Management system to report May 2011 time and attendance, with additional pilot groups coming online for June time and attendance reporting. The entire campus will switch over to the module effective August 2, 2011.

Financial Services Name Changes

Recently, the name of the former “Budget Operations” department changed to “Budget Planning and Administration”.

superior results via listening and sharing of ideas.
Armando (Mondo) Gonzalez joined Parking & Transportation as an Accounting Technician I, reporting to Kristen Jasko, Parking Services Manager, on March 2, 2011. Before coming to Cal State Fullerton, Armando worked for the City of Fontana’s Community Services division after school program. He earned his Bachelor of Arts degree in Business Administration from CSUF in 2008 and worked for Parking & Transportation as a student assistant for five years. Born in Los Angeles, Armando lives in Fontana and enjoys cooking, cycling, reading, and playing with his golden Labrador retriever, Dexter.

Mitchell (Mitch) Lasser joined Parking & Transportation as an Accounting Technician I, reporting to Kristen Jasko, Parking Services Manager, on February 25, 2011. Before coming to Cal State Fullerton, Mitch worked as an Accounts Payable Specialist for Keystone Pacific Property Management, a residential real estate firm in Irvine. Mitch earned his Bachelor of Arts degree in Finance from Cal State Fullerton, where he worked as a student assistant for both Parking and Transportation and EH&IS and was an active member of ASI. He enjoys lacrosse, Australian Rules football, basketball, and surfing.

Blanca Rodriguez

Director, Payroll Services

Payroll Services

The department previously known as “Accounting Services” became “Accounting & Financial Reporting.” These new department names more accurately reflect departmental responsibilities and are consistent with department names used at other CSU campuses.

College Park Development Update

As part of the CollegeTown concept, Cal State Fullerton is working on defining its goals and expectations with respect to the College Park property, especially the six acre parking lot on the south side.

Development of this area has been anticipated for almost ten years and potential ideas include additional office and retail space, student housing, a new parking structure with an estimated 1,100 parking spots, and faculty/staff housing of up to 400 apartments. Other ideas include providing space for student extracurricular activities or adding a large events venue.

Regardless of how the space is ultimately used, the University’s goal is to serve both commuter and resident students and engage the broader community while raising the university’s public profile and emphasizing sustainability. For Additional information regarding CollegeTown, please visit the Facilities Management website.

Campus Signage

The first phase of a new campus signage program, designed to make campus navigation easier for visitors, community members and first-time students, is beginning this...
Blanca Rodriguez joined Payroll Services as the Director of Payroll Services, reporting to Bill Barrett, Associate Vice President of Administration & Finance, on March 2, 2011. Prior to coming to Cal State Fullerton, Blanca was the Payroll Manager at CSU Los Angeles for 14 years. She earned a Bachelor of Arts degree in Business Administration from CSUF and enjoys reading, helping out at church, and playing with her dogs. Blanca also loves traveling around the country.

**On the Move**

**Tariq Marji**  
Chief Financial Officer  
Auxiliary Services Corporation (ASC)  
Office Location: CP-275

Tariq Marji was appointed Chief Financial Officer for ASC, reporting to Frank Mumford, Executive Director of ASC, starting March 1, 2011. He served as ASC Controller for the past five years. Before coming to CSUF, Tariq served as General Financial Manager at Cal Poly Pomona Foundation for over six years. Tariq holds a Bachelor of Science in accounting and a master’s degree in Business Administration.

**Frank Mumford**  
Executive Director  
Auxiliary Services Corporation (ASC)  
Office Location: CP-250

summer, with ten new directional signs installed around the campus perimeter, near Student Housing, the Eastside Parking Structure and the Children’s Center.

These initial signs are intended primarily to orient drivers to appropriate campus entrances and parking areas and will include technology informing commuters where to locate vacant parking spaces.

Additional signs, providing directories and other information designed to assist visitors in finding specific buildings and locations, will be installed first on the east side of campus, in the Student Housing area and the Eastside Parking Structure.

**Best Wishes Retirees!**

Alice Broadfoot  
Confidential Assistant to the Vice President for Administration & Finance
Frank Mumford was appointed as Executive Director of ASC, reporting to Bill Barrett, Associate Vice President for Administration & Finance, on March 1, 2011. Frank has worked at the ASC for the last three-and-a-half years as Associate Executive Director. Before joining CSUF, he worked for eight years as the Executive Director of University Auxiliaries at Cal Poly San Luis Obispo. Frank earned his Bachelor of Science degree in business from Eastern Illinois University. Born in Crawfordsville, Indiana, Frank lives in Fullerton and enjoys spending time with his family, photography, reading, and traveling.

**Lupe Briseño**

Confidential Assistant

Office of the Vice President for Administration & Finance

Office Location: LH-802

Maria G. Briseño, (Lupe) rejoined the Division of Administration and Finance as a Confidential Assistant, reporting to Bill Barrett and Naomi Goodwin, Associate Vice Presidents for Administration and Finance, as of April 4, 2011. Lupe has been working at Cal State Fullerton for over 20 years and spent 15 years working in Parking & Transportation before moving into the Office of Internal Audit, where she worked for the last four years. She enjoys spending time with her family, working out, shopping, dancing, and going to concerts with her husband, Richard.

**Jean Daugs**

Administrative Services Coordinator, Office of the Vice President for Administration & Finance

**Bill Dickerson**

Executive Director, Auxiliary Services Corporation (ASC)

**Don Landers**

Lieutenant,
Please contact Maureen Fox (email: zz-mfox@exchange.fullerton.edu or x5629) if you know of additional staff who joined the Division during this timeframe who are not introduced here or who received an award and were not recognized.

The Division of Administration and Finance Communication Editorial Board looks forward to improving communication within and from the Division and welcomes your suggestions and feedback. Please contact any
of the following board members with your thoughts and ideas.

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